



## **SONAMUKHI COLLEGE**

### **IQAC MEETING RESOLUTION 22-23**

**Number of Meeting (22-23) : 05 (Five)**

**Date of Meeting : 02/08/2022, 13/12/2022,**

**15/03/2023, 31/03/2023,**

**19/05/2023**



## SONAMUKHI COLLEGE

### Compliance Report of IQAC for the Session 2022-23

Sl No	Decision Taken	Action Taken	Compliance
01	College has to take necessary actions regarding NAAC peer team visit	Peer team visited on 8.9.2022 and 9.9.2022 and accredited the college with B <sup>+</sup> Grade (2.6 CGPA)	Complied
02	All the Department will take initiative for the preparation of activity Board with an earliest.	All the Department Prepared Activity Board and displayed in their Department.	Complied
03	All the faculty must submit the mentor-mentee report to the Academic Convenor	All the faculty submitted the mentor-mentee report to the academic convenor in due time	Complied
04	House request to prepare AQAR (21-22) in due time	AQAR (21-22) has been prepared and submitted on 24.12.22	Complied
05	House request Sri Ayananta Lohar, LDC, to maintain an E-waste register & preserve in the E-Waste Room.	E-Waste Register has been prepared and the E-Waste Materials have been dumped into the E-Waste Room	Complied
06	House request Academic Convenor & Dr. Partha sarathi De to take necessary initiatives for the academic & Green Audit for the Academic Session 22-23	Academic audit for the Academic Session is in Progress and it will be completed before December 2023.	Not yet Done. (work is under process)
07	House requests Dr. Ratul Saha to maintain Asset Register of the College	An Asset Register of the College in place, but it will need more effort.	Partially done
08	The recommendation of the NAAC Peer Team read and discussed in the house in a vigorous way and decision were taken point wise.	The following decision has been made: 1. A campaign against drop out will be done . 2. It is not feasible for the	Partially done

J. Chandra

Co-ordinator I.Q.A.C.  
SONAMUKHI COLLEGE  
SONAMUKHI, BANKURA



Bms  
24/9/23  
Principal  
Sonamukhi College  
Sonamukhi, Bankura  
24/9/23

		<p>institute</p> <ol style="list-style-type: none"> <li>3. An initiative already taken from College by appointing Alumni Trainee Teacher</li> <li>4. House decided to improve ICT facilities as best we can.</li> <li>5. House request all the faculty members to submit Research proposal to the appropriate authority. College authority has taken initiative to provide Seed money to encourage the faculty members.</li> <li>6. Authority has already submitted proposal for PG course in History.</li> <li>7. Library will be upgraded by the advanced software after receiving fund from the Govt.</li> <li>8. Alumni Association of the college should be registered</li> <li>9. Dr. Manas Ganguly will take initiative to introduce Courses from MOOCS/Swayam.</li> </ol>	
09	House requests to take initiative for Mentoring of the students (22-23) & Parent-Teacher meeting.	Parent-Teacher meeting has been done on 16.12.2022	Complied
10	To initiate and to implement NEP from the next Academic Session.	College has already made a blue print following the guidelines of Bankura University.	Complied
11	All the Department are requested to organize sponsored seminar and to establish ECO-Club of our College	Most of the Departments are working in this direction and 1(one) sponsored seminar in place during this academic session. Eco-club of our College has been established from this session	Complied

*J. Chanda*

Co-ordinator I.Q.A.C.  
SONAMUKHI COLLEGE  
SONAMUKHI, BANKURA



*Bm*  
24/1/22  
Principal  
Sonamukhi College  
Sonamukhi, Bankura  
24/1/23

12	House decided that reimbursement of registration & other relevant fees has been enhanced upto Rs 5000/-	4 faculties already benefitted by this scheme & an uniform form has been created in this matter.	Complied
13	House requests the members of the Cultural-Sub-Committee to prepare a calendar of cultural programme for the next session	A calendar of the Cultural programme has been done	Complied
14	To introduce at least one Add-on course for each Department from next Academic Session.	9 (nine) Add-on Course will be in place from next Academic Session.	Partially done
15	Timely completion of feedback analysis.	Feedback has been taken from different stake holder ( Alumni, Teacher, Students etc) and analyzed	Complied
16	To initiate FDP programme .	2 FDP in place	Complied
17	House requests all the faculty members to publish at least one paper in UGC Care List Journals for each within the tenure of the NAAC 2 <sup>nd</sup> Cycle.	All the faculty members have been intimated regarding this issue.	Not up to the satisfactory level.
18	House requests all the faculty members to conduct Diagonistic Test for the 1 <sup>st</sup> sem (major) students to identify the weak students	Diagonistic test has been started from the next academic session	complied

*J. Chande*

**Co-ordinator I.Q.A.C.  
SONAMUKHI COLLEGE  
SONAMUKHI, BANKURA**



*Bm*  
*23/9/2023*  
**Principal  
Sonamukhi College  
Sonamukhi, Bankura**  
*23/9/23*



Communication : info@sonamukhicollege.ac.in  
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# SONAMUKHI COLLEGE

23°17'41.2"N 87°24'32.9"E

P.O. & P.S. - Sonamukhi, Dist. Bankura,  
West Bengal, India -722 207

NAAC : B (2016)  
AISHE : C-44762

Ref. No. : 202207291215/SC/01/Notice(NAAC)

Dated : 29/07/2022

## NOTICE

A staff meeting will be held on 02/08/2022 at 11.30 a.m. at Room No. G2 to discuss ensuing NAAC visit of our College.

All staff members (all TS & all NTS) are requested to be present the said meeting positively as an urgent matter.

Co-ordinator  
IQAC, Sonamukhi College

*Bmr*  
Principal,  
Sonamukhi College

Principal  
Sonamukhi College  
Sonamukhi, Bankura

*29/07/22*

# Resolution

Place: Room No. G-2

Date: 2/3/2022

1. B
2. P. Chak.
3. P.
4. P.
5. Suman Sanyal
6. Sin
7. Ban
8. Ban
9. P.
10. P.
11. Radip Ray
12. Arjun
13. P.
14. Ulabati Bhattacharjee

11. M.
14. Ulabati
12. A. Kumar
14. S.
15. S. M.
16. Sudeshna Pal
17. Linka Palit
18. Kaberi Mohanta
19. Swagata Chakraborty
20. Ulabati Bhattacharjee
21. Irin Borin
22. Arjun Pandit
23. S.
24. Arjun
25. Arjun
26. Arjun
27. Arjun
28. A. Kumar
29. Arjun
30. S. Zomadas
31. Arjun
32. Arjun
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34. Arjun
35. Arjun
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45. Arjun

An extended meeting of IQAC with all faculty members is held today i.e. 02/08/2022 in room no G-2 from 11:30 am. The meeting is chaired by honorable Principal Dr. Bappaditya Mandal.

At first the IQAC coordinator reported to the house that DVV process has been completed and tentative date of visit of NAAC peer team is informed.

The following resolutions are adopted unanimously.

1. It is resolved that each department will take initiative to aware the students of their offline classes and upcoming offline examinations.
  2. Tentative dates of visit of NAAC peer team are respectively 1<sup>st</sup> and 2<sup>nd</sup> September, 8<sup>th</sup> and 9<sup>th</sup> September and 14<sup>th</sup> and 15<sup>th</sup> September.
  3. It is further resolved that each department will prepare departmental profile (5 copies) along with power point presentation and other related works informed earlier within 15<sup>th</sup> August, 2022.
  4. Each department will also take initiative for the preparation of display/activity board in front of individual department.
  5. It is decided that all faculty will prepare their routine by incorporating room number and teachers' name.
  6. In connection with NAAC visit reception sub-committee, medicine plant garden maintenance sub-committee, rain water harvesting maintenance sub-committee and Refreshment sub-committee have been formed and the name of members of these committees will be informed through All T.S whatsapp group.
  7. It is further resolved that all faculty must submit mentor-mentee report to Jayanta Dutta, academic Convenor, within 10<sup>th</sup> August, 2022.
  8. For the preparation of AQAR (2021-2022) the IQAC coordinator will share the files criteria wise to assigned teachers for the upcoming NAAC peer team visit purpose.
  9. The convenor of ST, SC, OBC and Minority cell is requested to be ready with updated documents.
  10. The house decided that Ayananta Lohar will maintain the E-waste register by collecting e-waste materials to preserve in e-waste room.
  11. Jayanta Dutta, Academic Convenor and Dr. Parthasarathi De, Associate Professor of Botany are requested to complete the process of Academic Audit 2022 and Green Audit 2022 respectively.
  12. The house requested Dr Ratul Saha & Accountant to maintain Asset Register of College.
- As <sup>there</sup> ~~three~~ are no other discussions, the meeting is ended with vote of thanks to the chair.

J. Chand.

  
Principal  
Sonamukhi College  
P.O.-Sonamukhi, Dt.-Bankura



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West Bengal, India -722 207

NAAC:B\* 2022  
AISHE : C-44762

## NOTICE

It is hereby notified to all the members of the IQAC, that a meeting will be held on 13/12/2022 at 12.30 p.m. in the Principal's Chamber to discuss the following agenda.

1. Discussion regarding AQAR preparation (2021-2022)
2. Discussion regarding recommendation of the NAAC Peer Team.
3. Discussion regarding Mentoring programme, parent teacher meeting.
4. Discussion regarding introduction of different Certificate Course.
5. Misc.

*J. Chanda* 28/11/2022  
Co-ordinator, IQAC

*B. S. M.* 28/11/2022  
Chairperson

### Members

1. Dr. Bappaditya Mandal
2. Smt. Chaya Mukherjee
3. Dr. Jaymalya Ghar
4. Dr. Biren Mukherjee
5. Mr. Pulak Bandyopadhyay
6. Dr. Swapan Kumar samanta
7. Dr. Jnanojjal Chanda
8. Dr. Dipak Kumar Hens
9. Dr. Ratul Saha
10. Dr. Saikat Dalui
11. Dr. Sadhan Kumar Roy
12. Smt. Subhasree Majumdar
13. Dr. Manas Kumar Ganguly
14. Mr. Ramprasad Kanrar
15. Mr. Anisur Rahaman Mandal
16. Mr. Asoke Gayen



## Resolution.

Place: Principal's Chamber.

Date: 13/12/2022

Member Present.

1. B. W. 12/12
2. 12/12
3. J. Chandra. 12/12
4. 12/12
5. 12/12
6. Kumar Kumar Singh. 13/12/2022.
7. 12/12
8. 12/12

9. 12/12
10. 12/12
11. 12/12



A meeting of the IQAC was held on 13/12/2022 at 12.30 p.m. at principals' chamber. Our honorable Principal, Dr Bappaditya Mandal, acted as chairperson of the meeting.

At first Convenor of IQAC reported to the house about the agenda of the today's meeting. The following resolutions were adopted unanimously in the meeting which are stated below.

1. House requested to the concerned members of the IQAC to take initiative for the completion of AQAR (21-22) within 31<sup>st</sup> December and upload it to the concerned website.
2. House gone through all the recommendation proposed by the NAAC Peer Team members and the following decision were taken point wise for future effect.
  - (i) **Recommendation 1.** Efforts should be made to decrease drop out ratio.  
House decided that a campaign against drop out will be done through each department to overcome the issue.
  - (ii) **Recommendation 2.** There should be separate transport facility of the college especially for girls.  
House decided that it is not feasible for the institute, as most of the students are coming from different village area to provide transport facility.
  - (iii) **Recommendation 3.** All Departments should have adequate faculty members.  
House requested the appropriate authority to look into the matter. Our Principal reported to the house that an initiative already taken from college part by appointing Alumni Trainee Teacher at different Departments as per load distribution.
  - (iv) **Recommendation 4.** ICT facilities for faculty members need to be enhanced and improved further.  
House decided to improve ICT facilities with greater extent in near future.
  - (v) **Recommendation 5.** Explore research funds from government, Industry etc.  
House requested all the concerned faculty members for submitting research proposal to concerned funding agency for different grants. The house also reported that the College authority has taken initiative to provide college funded minor research project among the faculties.
  - (vi) **Recommendation 6.** The efforts should be made to start PG programmes in the college.  
The house reported that the college authority has already submitted proposal for introducing PG in History to the Higher Education Department, W.B., but till now we did not receive any positive response in this direction.
  - (vii) **Recommendation 7.** Library should have the advanced software and e-database subscription.  
House decided that after receiving fund from the Govt. authority it will be implemented.



- (viii) **Recommendation 8.** Alumni Association should be well constituted and registered. House requested Mr. Susovon Mandal, Assistant Prof of Zoology and Convenor of the Alumni Sub-Committee to look into the matter and make it success at an earliest.
- (ix) **Recommendation 9.** Courses from MOOCS/Swayam portal be made as part of the course curriculum.

In this connection our Librarian, Dr. Manas Ganguly reported that he took initiative for registering the institute in above mentioned portal. House also requested all the faculty

members to register and encourage their students for registering into the MOOCs/Swayam portal .

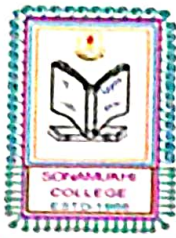
- (x) **Recommendation 10.** Biogas plant may be installed as a source of renewal energy. House requested Dr. Dipak Kumar Hens to look into the matter, if feasible.
3. It was decided that Mentor-Mentee program for the academic session 22-23 will be implemented once registration of the 1<sup>st</sup> Semester students is complete. House also reported that parent-teacher meeting will be held on 16.12.2022 and it will be continued for each academic session.
4. House also reported that three different certificate courses have been introduced from the next year as per guideline provided by the Bankura University.

As there are no other discussions, the meeting is ended with vote of thanks to the chair.

*Filed.*



*Bms* 13/12/22  
Principal  
Sonamukhi College  
P.O. Sonamukhi, B.



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23°17'41.2"N 87°24'32.9"E  
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NA,  
AISHE

## NOTICE

It is hereby notified to all the internal members of the IQAC, that an emergency meeting will be held on 15.3.2023 at 3.00 p.m. in the Principal's chamber to discuss the following agenda.

1. Discussion regarding implementation of NEP-2020
2. Misc

*F. Chanda*  
Co-ordinator, IQAC  
11/3/2023

*B. M. 11/3/23*  
Chairperson  
Principal  
Sonamukhi College  
P.O.-Sonamukhi, Dt.-Bankura

### Members

1. Dr. Bappaditya Mandal
2. Dr. Swapan Kumar samanta *Dr. Samanta*
3. Dr. Jnanojjal Chanda *Dr. Chanda*
4. Dr. Dipak Kumar Hens *Dr. Hens*
5. Dr. Ratul Saha *Ratul Saha*
6. Dr. Saikat Dalui *Saikat Dalui*
7. Dr. Sadhan Kumar Roy *Sadhan Kumar Roy*
8. Smt. Subhasree Majumdar
9. Dr. Manas Kumar Ganguly *Manas Kumar Ganguly*
10. Mr. Ramprasad Kanrar *Ramprasad Kanrar*
11. Mr. Anisur Rahaman Mandal
12. Mr. Asoke Gayen

## Resolution

Place: Principal's Chamber.

Date: 15/3/2023

### Members Present.

1. Bm 15/3/23
2. S. S. S. 15/3/23
3. J. Chand.
4. S. S.
5. S. S.
6. S. S.
7. S. S.
8. Nam. K. C.
9. S. S.



A meeting of the IQAC was held on 15/03/2023 at 3.00 p.m. at principals' chamber. Our honorable Principal, Dr Bappaditya Mandal, acted as chairperson of the meeting.

At first Coordinator of IQAC reported to the house about the agenda of the today's meeting. The following resolutions were adopted unanimously in the meeting which is stated below.

The introduction of National Education Policy (NEP) in 2020 had been heralded as a major advancement in the higher education sector in India. The NEP 2020 puts forward many policy changes. Keeping that in mind Sonamukhi College has taken initiative to introduce it, to develop the all aspects of the education structure, to create a new system that is aligned with the aspiration goals of 21<sup>st</sup> Century education. To implement NEP 2020 Sonamukhi College has already made a blueprint following the guidelines of Bankura University whenever it will be available. For this purpose, house has requested to ensure decent, adequate, and safe infrastructure. In-house decision regarding this also includes outreach programmes like Seminar and MOU with them and other educational organization will be more effective. So, that the students, educators, guardians, will know more about NEP, which will make them easy decision making. Further decisions will be taken when the University will provide guidelines in detail.

As there are no other discussions, the meeting is ended with vote of thanks to the chair.

J. Chand.  
15/3/23

Bm  
15/3/23  
Principal  
Sonamukhi College  
P.O. Sonamukhi, Dt. Bankura





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NAAC: B+ 2022  
AISHE : C-44762

## NOTICE

A general meeting of the IQAC will be held in the Conference Hall on 31/3/2023 at 2.00 p.m. to discuss the following agenda.

1. Discussion regarding recommendation by the NAAC Peer Team
2. Discussion regarding data collection for the Academic Session 22-23
3. Criteria wise discussion for the next cycle.
4. Misc.

*All the Faculty members are requested to attend the meeting positively.*

Co-ordinator, IQAC  
27/3/2023

Chairperson  
(Dr. Bappaditya Mandal)

Principal  
Sonamukhi College  
P.O. Sonamukhi, Durgamkura

31.03.2023

Amm  
28/03/23

GMM

Erf

Lr.  
29-03-23

Baum

Schneidm.

Sein

Simmlar  
21/2/23

Jens

Amundt  
31/03/23

Munke

H. Sande

CP  
31/03/23

Bash  
03/03/23

# Resolution.

Date: 31/3/2023

## Members Present

1. ~~Dr. 4/2/23~~
2. ~~Dr. Richard.~~
3. ~~Dr. Smt.~~
4. ~~Dr. Smt.~~
5. ~~Dr. Smt.~~
6. ~~Dr. Smt.~~
7. ~~Dr. Smt.~~
8. ~~Dr. Smt.~~
9. ~~Dr. Smt.~~
10. ~~Dr. Smt.~~
11. ~~Dr. Smt.~~
12. ~~Dr. Smt.~~
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33. ~~Dr. Smt.~~
34. ~~Dr. Smt.~~
35. ~~Dr. Smt.~~
36. ~~Dr. Smt.~~
37. ~~Dr. Smt.~~

33 A. Munde 31/03/2023

32. ~~Dr. Smt.~~
34. ~~Dr. Smt.~~
35. ~~Dr. Smt.~~
36. ~~Dr. Smt.~~
37. ~~Dr. Smt.~~



Meeting of the IQAC was held on 31/03/2023 at 2.00 p.m. in the conference Hall. Our honorable Principal, Dr Bappaditya Mandal, acted as chairperson of the meeting. The following decisions were adopted unanimously in the meeting which is stated below.

1. NAAC peer team during their visit to college recommended few vital points. To fulfill their recommendations, house has discussed these key points and further discussion will be done in upcoming meeting.
2. It is decided that data collection for the academic session 22-23 will be started after completion of the current academic year according to AQAR format which will be prepared as early as possible.
3. For the next cycle house has made it clear that criteria wise discussion will be done for future up gradation.
4. Dr. Jnanojjal Chanda, IQAC Co-ordinator proposes his absolve from IQAC Co-ordinator and house also proposes the name of Dr. Subir Kr. Choudhury / Jayanta Datta as next IQAC co-ordinator, but they refused the proposal. Further discussion regarding this matter will be made in upcoming all staff meeting.
5. It is resolved that the entire Department is requested to organize sponsored seminar on regular basis. Again the house recommend the Eco-Club of our college to organize a national seminar on World Environment Day in association with NCC, NSS, IQAC.
6. It is further decided that the reimbursement of registration and other relevant fees may be enhanced up to Rs 5000/- for presentation in any seminar/conference /workshop etc.

As there are no other discussions, the meeting is ended with vote of thanks to the chair.



Convenor, NAAC Sub-committee

# Resolution.

Place: Conference Hall

Date: 19/5/23

1. By

38. ~~By~~

2.

39. ~~By~~

3.

4. By

40. By

5. By

41. By

6. By

42. S. Dey

7. By

43. Indranath Mukherjee

8. By

44. By

9. By

45. By

10. By

46. By

11. S. Samadash

47. By

12. P. Chandra

48. Lilabati

13. By

49. A. Laha

14. By

50. S. Mondal

15. Ashoke Ghosh

51. By

16. R. K. Dikshit

52. By

17. By

53. L. K. Mandal

18. By

54. By

19. By

55. By

20. By

21. By

22. By

23. By

24. By

25. By

26. By

27. By

28. By

29. Ananda Das

30. Indrajit Das

31. By 19/5/23

32. By

33. By 19/5/23

34. By 19/5/23

35. By

36. By

37. By



A meeting of the IQAC and NAAC is held today i.e on 19/05/2023 at 2.00 p.m. in the conference Hall. Our honorable Principal, Dr Bappaditya Mandal, acted as chairperson of the meeting. The following decisions were adopted unanimously in the meeting which is stated below.

1. It has been recommended in all Staff meeting that Dr. Jnanojjal Chanda will serve as IQAC Co-ordinator for next two years.
2. The house decided that the following faculty members are entrusted in different categories in connection with AQAR preparation in future.
  - (i) Criterion 1: Dr. S.K. Choudhury (Convener), J. Datta, Dr. P.S.De, and P.Rana(SACT)
  - (ii) Criterion 2: J. Singha(Convener), S. Ruidas, S. Saha, S. Datta (SACT), A. Dhoni (SACT)
  - (iii) Criterion 3: Dr. S.Patra(Convener),Sk.Jahiruddin, I.Parnin & A.Adhikari(SACT)
  - (iv) Criterion 4: Dr. M. K. Ganguly (Convener), Dr. R. Saha, S. Kumar & M. Sarakr (SACT), A. Konar (SACT)
  - (v) Criterion 5: Dr.D.Hens(Convener),R.Kanrar,A.Mondal,S.Sanyal, S.Mukherjee(SACT), K.Pal (SACT), J. Bangal(SACT)
  - (vi) Criterion 6: S.Mandal (Convener), R. Dikhit,S.Zamader, M.Kundu(SACT)A.Ghosh(SACT)
  - (vii) Criterion 7: Dr. S.Majumdar (Convener), A. Samajpati, A. Pandit & S. Kabiraj (SACT)
3. It is further resolved that S.Saha & P.Hansda will help in script writing. The official data will be provided by M. Datta, A. Gayen,& S. Khan, Accounts related information will be provided by A. Rahaman, & A. Das. Dr. S. Basu & J. Singha will help for uploading data as and when required. Apart from these all the faculty members will extend their co-operation like earlier in all respect.
4. Departmental mock visit will be done in the last week of July/August. In this purpose academic sub-committee will prepare a visiting team like earlier.
5. House request all the members of the Cultural Sub-Committee to prepare their cultural programme for different activity at the starting of the next academic session and it will continue in future.
6. House requests all the faculty members to introduce at least one add-on Course for each Department from the next academic session as per NAAC guideline.
7. A diagnostic test will be taken for the first semester students from the upcoming academic session to differentiate between slow learner and fast learner. It is also reported that educational tour and student exhibition have been done by most of the departments for this academic session (22-23). House also requested all the concerned to continue these activities for the next session also.
8. House also requested Dr. Saikat Dalui, Coordinator, NAAC subcommittee to prepare feedback forms for 22-23 session for faculty, employers, students and alumni.
9. All the Departments are requested to organize sponsored seminars on regular basis. It is also reported that Eco-club of our College in association with IQAC will organize one national seminar on 5<sup>th</sup> and 6<sup>th</sup> June, 2023.
10. All the faculty members are hereby informed that reimbursement of registration and other relevant fees for presenting paper/poster in seminar/symposium may be enhanced upto Rs 5000/- from this academic session (22-23). They are also requested to submit their relevant documents as per format provided by the College authority.
11. House also requests for published at least one paper in UGC Care List Journals for each faculty within the tenure of the NAAC 2<sup>nd</sup> Cycle validity.
12. It is further resolved that faculty development programme will arranged in the next month within the time period of study leave for the even semester.

Since there were no other agenda to discuss, meeting was ended with vote of thanks to the chair.

J. Chanda.  
19/5/23

Bm  
19/5/23  
Principal  
Sonamukhi C. College  
G. Sonamukhi, Bardhaman

